

Government of the People's Republic of Bangladesh
Ministry of Civil Aviation & Tourism
Admin-1 Branch
www.mocat.gov.bd

No-30.00.0000.010.004.025.04-1249

Date: 18/12/2017

Subject: Nomination for the Certificate Course in Performance Management Systems:
A Strategic Tool under TCS Colombo Plan Training Programmes with ITEC.

The undersigned is directed to convey the nomination of the Government of the People's Republic of Bangladesh in favour of Mr. Md. Shafi Uddin Shekh, Administrative Officer, Ministry of Civil Aviation & Tourism for participating in the Certificate Course in Performance Management Systems: A Strategic Tool under TCS Colombo Plan Training Programmes with ITEC, Government of India for 2017-18 to be held from 08/01/2018 to 19/01/2018 at the International Management Institute, India. Related papers and filled up forms are hereby sent for necessary action.

Attachment: As per description.


(Most. Ferdousi Begum)
Deputy Secretary
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H. E. High Commissioner
High Commission of India, Dhaka
Plot No. 1-3, Park Road
Baridhara, Dhaka 1212.

Copy forwarded for kind information and necessary action to:

1. Senior Secretary, Ministry of Public Administration, Dhaka.
2. Secretary, Public Safety Division, Ministry of Home Affairs/Ministry of Foreign Affairs/Economic Relations Division, Ministry of Finance, Dhaka.
3. H. E. High Commissioner, High Commission of the People's Republic of Bangladesh, New Delhi, India.
4. P.S. to Hon'ble Minister, Ministry of Civil Aviation & Tourism, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. P.S. to Secretary, Ministry of Civil Aviation & Tourism, Dhaka.
7. Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs, Dhaka.
(with the request to issue a Note Verbal for issuing necessary visa).
18. Assistant Programmer, ICT Cell, Ministry of Civil Aviation & Tourism, Dhaka. (With the request to publish in the Website of the Ministry).
9. Mr. Md. Shafi Uddin Shekh, Administrative Officer, Ministry of Civil Aviation & Tourism, Dhaka.